

**McPHERSON COUNTY HIGHWAY DEPARTMENT
UTILITY OCCUPANCY APPLICATION AND PERMIT**

Complete this form, print, and mail to:
McPherson County Highway Dept.
Po Box 30
Leola, SD 57456 OR send email to:
mcpersonhwy@valleytel.net

APPLICANT INFORMATION		MCHD USE ONLY: PERMIT NO. 	
Utility Company: FEM Electric		Date: 9-10-26	
Company Contact: Sean Christiansen (printed)		Operations Manager (title)	
Address: 800 5TH Ave PO Box 468 Ipswich SD 57451			
Business Phone: 605 426 6891	Mobile: 		
Email: christiansen@femelectric-coop			
Owner's Agent (printed)		 (title)	
Agent Contact Info. Email: 		Phone: 	Mobile:
Site Supervisor/Contractor /		Phone: 	Mobile:
Address: 		Email: 	
Proposed installation start (date) / / 		Proposed completion (date) / / 	
FACILITY INFORMATION (Complete only as necessary)			
Describe work to be done, purpose, and need. Installing power cable to new service.			
Size of Facility	Number of Cables /	Length of Down Guys	
Pipe Line Pressure	Avg. Operating Temp.	Size of Pipe/Casing	Length of Pipe/Casing
Location of Pole(s)		Location of Appurtenances	Location - Others
The primary nature of the proposed work is (check one)		☒ New Facility ☐ Replacement ☐ Relocation ☐ Maintenance	
OVERHEAD (AERIAL) CONSTRUCTION			
☐ Single Pole ☐ H-Frame ☐ Single Pole & H-Frame ☐ Steel Tower ☐ Other 		☐ Open Wire ☐ Cable ☐ Vertical ☐ Cross-arm ☐ Vertical and Cross-arm	
Voltage	Number of Conductors	Size of Conductors	
Minimum Height of conductor: feet along highway feet clearance above highway			
Describe location and extent of tree trimming and/or clearing: 			
UNDERGROUND CONSTRUCTION			
CONDUIT ☒ Direct Bury ☐ Plastic (Type) ☐ Steel Pipe ☐ Concrete ☐ Other 		CASING ☐ None ☐ Plastic (Type) ☐ Steel ☐ Concrete ☐ Other 	
CLASS/SCH SIZE DEPTH 		CLASS/SCH SIZE DEPTH 	
Voltage 7200	Number of Conductors 1	Size of Conductors 1/0	
Method of Installation Under Roadways: ☒ Boring ☐ Jacking ☐ Open Trench ☐ Other 			
If open trench, explain why this is necessary: 			

Describe location and extent of tree trimming and/or clearing:

- Go to next page -

LOCATION INFORMATION

[For County Use Only Route: Begin MRM End MRM]

Highway Route: Street Name: ☐ Along/Parallel ☐ Across

Begin Side of Road ☐ N ☐ S ☐ E ☐ W End Side of Road ☐ N ☐ S ☐ E ☐ W Total Length (feet or miles)

Begin _____ feet from reference marker _____ End _____ feet from reference marker _____

☐ N ☐ S ☐ W ☐ E from city of _____ or _____ miles from junction with highway/street _____

LOCATION INFORMATION - 2

[For County Use Only Route: Begin MRM End MRM]

Highway Route: Street Name: ☐ Along/Parallel ☐ Across

Begin Side of Road ☐ N ☐ S ☐ E ☐ W End Side of Road ☐ N ☐ S ☐ E ☐ W Total Length (feet or miles)

Begin _____ feet from reference marker _____ End _____ feet from reference marker _____

☐ N ☐ S ☐ W ☐ E from city of _____ or _____ miles from junction with highway/street _____

SUPPLEMENTAL INFORMATION

The intended use of this section is to help the applicant provide information as appropriate in order to streamline and standardize the permitting and review process. Complete as appropriate in accordance with the guidance document, "Accommodation of Utilities on County Highway Right-of-Way". Not all components listed below apply to every project. The amount of information supplied by the applicant should match the scope and scale of the proposed utility improvements. McPherson County reserves the right to request any information listed below as well as additional information as required. At a minimum, a sketch, map, or site plan showing the area of work, relation to property boundaries, distances, relation to other utilities present, size of features, etc. should accompany the application.

The following information is attached to the permit application (check all that apply)	☐ Written Narrative	☐ Attachment/Assembly Plan (structures)
	☒ General Site Plan	
	☐ Traffic Control Plan (req'd for Road/Lane Closure)	☐ SPCC Plan (for R-o-W impacts only)
	☐ Access/Egress Plan	☐ Material Safety Data Sheet
	☐ Erosion Control/Seeding Plan	☐ Break Away Devices (clear zone protection)
	☐ Bury Depth/Typical Section	☐ Standard Plates/Details
	☐ Staging Plan	☐ Material Specifications
	☐ Utility Route Plan	☐ Other _____
	☐ Easement Information	☐ Other _____
	☐ Guy Wire/Support Plan	
	☐ Performance Bond	

McPherson County staff is available to meet with the applicant to review which submittals are required.

APPLICANT AFFIDAVIT

I, the undersigned applicant, in carrying out any and all of the work associated with this permit application and described herein and/or referred to in this application, agree to the terms and conditions as provided herein, and shall strictly conform to the regulations and/or requirements as set forth by McPherson County Board of Commissioners. Furthermore, I agree to comply with all regulations of all other governmental agencies for the protection of the public. I certify that all work associated with this proposed action complies with all regulations, permits, and approvals by all other governmental entities. By signing below, I certify that the work associated with this permit shall be accomplished in a manner that will not be detrimental to McPherson County Highways, local drainage ways and water and other natural resources, affected landowners, and the traveling public. I understand that I, and/or my agents and assigns, am completely liable for any non-compliance and/or non-performance of duties as specified herein and will restore any disturbed areas within McPherson County Right-of-way to a neat and professional workman-like manner, or better, at no cost to and to the satisfaction of the County.

Dated this _____ day of _____, 20_____.

Name of Company _____

Signature _____

By _____ (print name) (title)

FEE SCHEDULE - Approved 1-3-2023

Private Service (no crossing)	\$ 0.00	Hazardous Utility (occupancy)	\$ 400.00
Private Service, Crossing	\$ 0.00	Plus additional per crossing	\$ 2,250.00
Standard Utility (occupancy)	\$ 40.00	Plus additional per long. Mile	\$ 2,250.00
Plus additional per Crossing	\$ 0.00	Open Cut Crossing	\$2,250.00
Plus additional per long. Mile	\$ 0.00	Plus additional per day road closed	\$ 750.00
Bridge Attachment:	varies ³	Open Cut, Partial Crossing (1 day closure)	\$ 750.00
		Plus additional per day road closed	\$ 750.00

All fees will be waived for US Government, State, City, County, Township, or other governmental entities, except for Bridge Attachment

¹Distance in miles will always be rounded up to the nearest mile
²Roadway open-cuts are discouraged but may be the only practicable alternative. By special circumstance only will open cuts be allowed.
³Fees for a structural review by a professional engineer will be assessed. Applicant may provide their own structural review signed by a structural P.E.

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TERMS AND CONDITIONS

Installation and maintenance of said facilities on highway right-of-way shall be subject to McPherson County's, *Accommodation of Utilities on County Highway Right-of-Way* and the following terms and conditions.

1. The Applicant agrees to indemnify and hold harmless the Permitting Authority, its employees and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the Applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
2. The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
3. No open cutting for utility crossings will be allowed without specific authorization by the Permitting Authority. At least one-way traffic must be maintained at all times throughout the utility installation, unless specific approval that states otherwise has been received from the Permitting Authority.
4. When one-way traffic or a detour is used, the Applicant shall provide ALL NECESSARY SIGNS, FLAGMEN AND LIGHTS required according to the "Manual on Uniform Traffic Control Devices."
5. All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Permitting Authority. Access to all private drives and public street intersections shall be maintained, and all disturbed areas completely restored.
6. Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and other South Dakota governmental departments having jurisdictional authority over such actions.
7. In cases of emergencies, the Applicant shall call 911 immediately. As soon as safely possible thereafter, the Applicant shall notify the Highway Department by calling 605-439-3667 or 605-380-0491 outside of normal business hours.
8. A copy of this completed permit, along with any plans and special provisions, shall be available on the job site.
9. The Applicant shall notify the McPherson County Highway Department 3 working days prior to commencement of work.
10. The Applicant and all its agents and assigns shall wear an ANSI/ISEA 107-2004 Class II height visibility garment while working within the highway right-of-way as per the requirements of 23 CFR 634.
11. Applicant shall promptly remove said facilities from highway right-of-way, or shall relocate or adjust said facilities, at its sole cost and expense when requested to do so by McPherson County.
12. McPherson County specifically reserves the right to revoke, or change the terms and conditions of this Permit with or without cause and upon notice to the Applicant.
13. All work performed by the Applicant in association with this Permit, is warranted for one year starting upon the completion and acceptance date by McPherson County.
14. Upon the completion of the permitted work, the Applicant will return to the Permitting Authority the COMPLETION CERTIFICATE. Submission of this certificate does not guarantee final acceptance by the County.
15. Additional requirements and special provisions which are made part of and attached to this Permit include.

FOR McPHERSON COUNTY USE ONLY

The foregoing application is hereby approved and permit issued by the McPherson County Highway Department subject to full compliance by the Applicant with all provisions and conditions stated herein.

☐ Supplemental Information Attached☐ Performance Bond Attached

Total Fees Due:	Date Payment Received:
Date Issued:	Permit#

Approved By:**Date:****Title: *Commissioner Chairmen*****Approved By:****Date:****Title: *Highway Superintendent*****Approved By:****Date:****Title: *Applicant***

McPHERSON COUNTY HIGHWAY DEPARTMENT

UTILITY PERMIT COMPLETION CERTIFICATE

Complete this form, print, and mail to:
McPherson County Highway Dept.
PO Box 30
Leola, SD 57456 OR email to:
mcphersonhwy@valleytel.net

Instructions:

By submitting this document, Applicant certifies that all conditions and special provisions attached to this permit have been completed in compliance with permit requirements and any and all specifications and special provisions attached to the original permit. With this submittal, County Personnel will conduct a final inspection.

Prior to demobilizing from the project location(s), the Applicant shall notify the Highway Department after construction is complete so that a final inspection may be performed by County Highway personnel. Special conditions required by the County may be applied to this permit and shall be complied with by the Applicant pending Final Approval. If any deficiencies are noted during the final inspection, the Applicant will be responsible to correct deficiencies within 30 days of notification. A copy of the final and approved permit will be sent to the Applicant of record and the original will be on file at the McPherson County Highway Department. In such cases of successful completion of utility installation, the County will return the Applicant's Performance Bond, or portions thereof, as appropriate.

Utility Company:	FEM Electric	Date:	9-10-26
Applicant Name:	(signature) Justin Larson (printed) Justin Larson		
Address:	800 5th Ave. PO Box 468 Ipswich SD 57457		
Business Phone:	605 426 6891	Cell Phone:	
Email:			
Site Foreman Name:	Justin Larson	Cell Phone:	605 845 6856
Email:	Larson@femelectric.coop		
Permit No.			

TO BE COMPLETE BY McPHERSON COUNTY HIGHWAY DEPARTMENT

Field Review 1 Conducted by:

Date:

Describe reason for visit

COMMENTS (Punch-list Items)

Additional comments attached (ie., Punch List or other)

Final Inspection Conducted by:

Date:

COMMENTS

Project Acceptance Date _____ (1-year warranty period begins starting this day)

The work requested under the subject Permit No. has been completed to the satisfaction of McPherson County and all proper procedures, submittals, and restorations have been made, Signed _____

TOWNSHIP 126 NORTH RANGE 70

COUNTY OF N. PHERSON STATE OF SOUTH DAKOTA

6	5	4	3	2	
7	8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27	26	25
31	32	33	34	35	36

McPHERSON COUNTY HIGHWAY DEPARTMENT UTILITY OCCUPANCY APPLICATION AND PERMIT

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APPLICANT INFORMATION

MCHD USE ONLY: PERMIT NO.

Utility Company: <u>FEM Electric</u>		Date: <u>5-18-26</u>	
Company Contact: <u>Sean Christiansen</u> (printed)		(title)	
Address: <u>800 5th Ave PO Box 468 Ipswich SD 57451</u>			
Business Phone: <u>605 426-6891</u>		Mobile: <u>605 660-9221</u>	
Email: <u>christiansen@fmelectric.coop</u>			
Owner's Agent		(printed)	
Agent Contact Info.		(title)	
Email:		Phone:	Mobile:
Site Supervisor/Contractor: <u>/</u>		Phone:	Mobile:
Address:		Email:	

Proposed installation start (date) 6/1/26

Proposed completion (date) 7/1/26

FACILITY INFORMATION (Complete only as necessary)

Describe work to be done, purpose, and need.

Size of Facility	Number of Cables	Length of Down Guys
Pipe Line Pressure	Avg. Operating Temp.	Size of Pipe/Casing
Location of Pole(s)	Location of Appurtenances	Length of Pipe/Casing
The primary nature of the proposed work is (check one)		Location - Others
☐ New Facility ☐ Replacement ☐ Relocation ☐ Maintenance		

OVERHEAD (AERIAL) CONSTRUCTION

☐ Single Pole ☐ H-Frame ☐ Single Pole & H-Frame ☐ Steel Tower ☐ Other _____		☐ Open Wire ☐ Cable ☐ Vertical ☐ Cross-arm ☐ Vertical and Cross-arm	
Voltage	Number of Conductors	Size of Conductors	
Minimum Height of conductor: _____ feet along highway _____ feet clearance above highway			
Describe location and extent of tree trimming and/or clearing:			

UNDERGROUND CONSTRUCTION

CONDUIT ☒ Direct Bury ☐ Plastic (Type _____) ☐ Steel Pipe ☐ Concrete CLASS/SCH SIZE DEPTH ☐ Other _____		CASING ☐ None ☐ Plastic (Type _____) ☐ Steel ☐ Concrete CLASS/SCH SIZE DEPTH ☐ Other _____	
Voltage <u>7200</u>	Number of Conductors <u>1</u>	Size of Conductors <u>1/2</u>	
Method of Installation Under Roadways: ☒ Boring ☐ Jacking ☐ Open Trench ☐ Other _____			

If open trench, explain why this is necessary:

Describe location and extent of tree trimming and/or clearing:

- Go to next page -

LOCATION INFORMATION

[For County Use Only Route: Begin MRM End MRM]

Highway Route: Street Name: 360 Ave ☐ Along/Parallel ☒ Across

Begin Side of Road ☐ N ☐ S ☒ E ☐ W End Side of Road ☐ N ☐ S ☐ E ☒ W Total Length 200 (feet or miles)

Begin 50 feet from reference marker 360 Ave End 100 feet from reference marker 360 Ave

☐ N ☐ S ☐ W ☐ E from city of _____ or _____ miles from junction with highway/street _____

LOCATION INFORMATION - 2

[For County Use Only Route: Begin MRM End MRM]

Highway Route: Street Name: ☐ Along/Parallel ☐ Across

Begin Side of Road ☐ N ☐ S ☐ E ☐ W End Side of Road ☐ N ☐ S ☐ E ☐ W Total Length _____ (feet or miles)

Begin _____ feet from reference marker _____ End _____ feet from reference marker _____

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	☐ Performance Bond	

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APPLICANT AFFIDAVIT

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Dated this _____ day of _____, 20____.

Name of Company _____

Signature _____

By _____ (print name) (title)

FEE SCHEDULE - Approved 1-3-2023

Private Service (no crossing)	\$ 0.00	Hazardous Utility (occupancy)	\$ 400.00
Private Service, Crossing	\$ 0.00	Plus additional per crossing	\$ 2,250.00
		Plus additional per long. Mile	\$ 2,250.00
Standard Utility (occupancy)	\$ 40.00	Open Cut Crossing	\$2,250.00
Plus additional per Crossing	\$ 0.00	Plus additional per day road closed	\$ 750.00
Plus additional per long. Mile	\$ 0.00	Open Cut, Partial Crossing (1 day closure)	\$ 750.00
		Plus additional per day road closed	\$ 750.00
Bridge Attachment:	varies ³		

All fees will be waived for US Government, State, City, County, Township, or other governmental entities, except for Bridge Attachment

¹Distance in miles will always be rounded up to the nearest mile
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- Go to next page -

TERMS AND CONDITIONS

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2. The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
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10. The Applicant and all its agents and assigns shall wear an ANSI/ISEA 107-2004 Class II height visibility garment while working within the highway right-of-way as per the requirements of 23 CFR 634.
11. Applicant shall promptly remove said facilities from highway right-of-way, or shall relocate or adjust said facilities, at its sole cost and expense when requested to do so by McPherson County.
12. McPherson County specifically reserves the right to revoke, or change the terms and conditions of this Permit with or without cause and upon notice to the Applicant.
13. All work performed by the Applicant in association with this Permit, is warranted for one year starting upon the completion and acceptance date by McPherson County.
14. Upon the completion of the permitted work, the Applicant will return to the Permitting Authority the COMPLETION CERTIFICATE. Submission of this certificate does not guarantee final acceptance by the County.
15. Additional requirements and special provisions which are made part of and attached to this Permit include.

FOR McPHERSON COUNTY USE ONLY

The foregoing application is hereby approved and permit issued by the McPherson County Highway Department subject to full compliance by the Applicant with all provisions and conditions stated herein.

☐ Supplemental Information Attached☐ Performance Bond Attached

Total Fees Due:	Date Payment Received:
Date Issued:	Permit#

Approved By:**Date:****Title: *Commissioner Chairmen*****Approved By:****Date:****Title: *Highway Superintendent*****Approved By:****Date:****Title: *Applicant***

McPHERSON COUNTY HIGHWAY DEPARTMENT

UTILITY PERMIT COMPLETION CERTIFICATE

Complete this form, print, and mail to:
McPherson County Highway Dept.
PO Box 30
Leola, SD 57456 OR email to:
mcpersonhwy@valleytel.net

Instructions:

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Utility Company:	FEM Electric		Date:	5-18-20
Applicant Name:	(signature) <i>Sean Christian</i> (printed) Sean Christian			
Address:	800 5 TH Ave PO Box 468 Ipswich SD 57451			
Business Phone:	605 426-6891	Cell Phone:	605 660-9221	
Email:	christiansen@femelectric.coop			
Site Foreman Name:	Justin Larson	Cell Phone:	605 845-6856	
Email:	larson@femelectric.coop			
Permit No.				

TO BE COMPLETE BY McPHERSON COUNTY HIGHWAY DEPARTMENT

Field Review 1 Conducted by:

Date:

Describe reason for visit

COMMENTS (Punch-list Items)

Additional comments attached (ie., Punch List or other)

Final Inspection Conducted by:

Date:

COMMENTS

Project Acceptance Date _____ (1-year warranty period begins starting this day)

The work requested under the subject Permit No. has been completed to the satisfaction of McPherson County and all proper procedures, submittals, and restorations have been made, Signed _____

TOWNSHIP 126 NORTH RANGE 68
COUNTY OF N. PHERSON STATE OF SOUTH DAKOTA

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