

Tentative Meeting Agenda - McPherson County Board of Commissioners

Meeting Location: McPherson County Courthouse in Commissioners Chambers - 706 Main Street, Leola, SD 57456

Tuesday – November 4th – 9AM

- 9:00AM Pledge of Allegiance, Agenda Approval, Conflicts of Interest, Motion to approve the minutes from October 7th Commissioners and Drainage.
- 9:00AM **Drainage Commission** – motion to forgo a Drainage Commission meeting for the month of November
- 9:05AM **Public Comments/Concerns**
- 9:10AM **State’s Attorney** – Annual Review of Open Meeting Laws “Conducting the Public’s Business in Public”;
- 9:15AM **Eureka Building (Tab#1)**– Discussion and possible action to sign the contract for deed for the Eureka Building; follow up from 10/7 with ADA Accessibility email
- 9:30AM **Community Nursing (Tab#2)** – Discussion/action on remitting \$14,250 to Avera Eureka for community nursing for the second half of 2025; Discussion on a contract and corresponding payment for community nursing services in 2026;
- 9:45AM **Zoning (Tab#3)** – Update/Discussion on Access Approach and Manure Hauling Ordinances; Discussion/Action on hiring NECOG to rewrite the Comprehensive Plan and have the chair sign the contract for \$2500; Appoint Alternates to the Board of Adjustment for a term ending on December 31, 2025 (with the intention of appointing the same alternates in January 2026 for a 3-year term)
- 10:00AM **State’s Attorney** –CU Mortgage Direct vs Marcella Wolf admission of service
- 10:05AM **Courthouse Maintenance** – Update on projects and boiler; follow-up from 10/7 courthouse windows left to be replaced 3rd floor: 8 windows & 1st floor: 2-3 windows; Discussion/possible action on quote to insulate the courthouse dome; Discussion/possible action on adding snow removal to courthouse maintenance;
- Courthouse Records (Tab#4)** – Discussion/possible action to destroy certain records that have met their retention period; Discussion/possible action to have each department follow the records retention manuals as prescribed by the State of SD; Review appropriate storage of office items and records that also allows for mechanical access.
- 10:30AM **Highway (Tab#5)**– **Discussion/Action on the following topics:** Approaches; Steel Sign post offer; Highway Secretary Position Interviews; Courthouse Lawn Mower; Eureka Shop Lights; New Grader and Mac Semi Trailer; General Department Updates
- 11:00AM **Sheriff (Tab#6)**– Possible action to approve the purchase of an F150 Pickup Drawer system for \$1,599;
- 11:05AM **Leola City** - Discussion on Leola Joint Law Contract
- 11:20AM **Auditor (Tab#7)**–Review the Draft Precinct map and Draft Resolution (Final will be presented in December); Review only – HR Report through October 2025;

11:25AM **Auditor (Tab#7)** - Update on SecureSD email migration project and Discussion/Possible Action to accept the quote from Factor360 to develop a new .gov website with Factor360 for a one-time fee of approx. \$2400 and \$480/year.

(Tab#8) Motion to have the chairman sign the Quit Claim Deed for a vacated street and an accompanying access easement

11:30AM **Emergency Management** – Discussion Emergency Manager Position

12:00PM **Nonaction Commission Discussion or Meeting Reports**

12:15PM Motion to approve Friday November 28th, Wednesday, December 24th and Friday, December 26th as holiday days as granted by Governor Rhoden and the State of SD.

Motion to set the December 2nd meeting start time; Motion to set the end of the year meeting date (Tuesday December 30th) and set the start time

Motion to approve the following meeting authorizations – Lindley Howard to attend an election workshop in Pierre in November;

Motion to approve the presented reports and presented claims (Tab#9)

Executive Session 1-25-2(1)(3) (as needed)

Times are approximate for all agenda items except public comment and Drainage Commission. The commission reserves the right to hear other agenda items before or after the time listed. The commission may take breaks as they see fit and resume with the remaining agenda when the meeting reconvenes.

Meeting Packet is available in the Auditor's office at least 24hrs before the meeting for inspection.